

<b>CONSTITUTION AND ETHICS COMMITTEE</b>	<b>AGENDA ITEM No. 5</b>
<b>31 OCTOBER 2023</b>	<b>PUBLIC REPORT</b>

Report of:	Adesuwa Omoregie, Interim Director of Legal and Governance and Monitoring Officer	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Finance, Legal and Corporate Governance	
Contact Officer(s):	Dan Kalley, Democratic & Constitutional Services Manager	Tel. 296334

## TRAINING RECORD 2023/24

RECOMMENDATIONS	
<b>FROM: Interim Director of Legal and Governance and Monitoring Officer</b>	<b>Deadline date: N/A</b>
<p>It is recommended that the Constitution and Ethics Committee:</p> <ol style="list-style-type: none"> <li>1. Notes the updated training record as at 31 October 2023; and</li> <li>2. Considers any areas for future member training</li> </ol>	

### 1. ORIGIN OF REPORT

- 1.1 This report is submitted to the Constitution and Ethics Committee following a referral from the Constitution and Ethics Committee in 2022 to keep under review the training attendance of members.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is for the Constitution and Ethics Committee to note the training record on training provided by the Council since May 2023.

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
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### 4. BACKGROUND AND KEY ISSUES

- 4.1 As part of the work of the Improvement Panel there was a commitment and drive to increase the training provision for all Councillors.
- 4.2 To date a number of training sessions have been arranged and completed, this has been done via a mixture of in person training and virtual training. Where possible virtual sessions have been recorded and made available. Not all sessions were able to be recorded, this was done at the request of some of the external training providers.
- 4.3 A number of finance and budget driven session have taken place and have been provided by outside organisations such as CIPFA and the Governance Training and Consultancy Ltd.

- 4.4 Following the success of the dedicated Councillors training page that was set up last year all recordings and slides have continued to be uploaded onto this central location.
- 4.5 A breakdown of the percentage per key session is outlined below.

2023	2022
Children Safeguarding – 29%	Children Safeguarding – 58%
General Committee Chairing Skills – 35%	General Committee Chairing Skills – 82%
Scrutiny Essentials – 32%	Scrutiny Essentials – 29%
Employment Committee – 100%	Employment Committee – 63%
Audit Committee Session 1 – 57%	Audit Committee Session 1 – 15%
Planning Session 1 – 70%	Planning Session 1 – 100%
Licensing Committee – 64%	Licensing Committee – 92%
Audit Committee Session 2 – 57%	Audit Committee Session 2 – 37%
Cabinet Member Robust Decision Making – 100%	Cabinet Member Robust Decision Making – 100%

There were also a number of sessions that have been designed to be open and accessible for all Councillors and some of these key ones are outlined below:

- Robust Decision Making
- Budget and Finance Training Session
- Code of Conduct
- Member Induction
- Personal Safety
- Data Protection
- Introduction to Climate Change
- Scrutiny Chairing Skills

- 4.6 In terms of overall numbers across the key sessions compared to last year the percentage of those that have attended is 60.5%, this is a slight drop from 67% in the year before.

This may be for a number of reasons and the most common is that members have stated that they have already attended the training sessions so felt that some of the sessions were repeats on what they had done the year before.

- 4.7 There will be opportunities for members to feedback to officers on sessions that they would find useful going forward. This will enable more focused sessions to be organised.

## 5. CORPORATE PRIORITIES

- 5.1 This report relates to all the corporate priorities, training sessions help members make sound decisions on aspects of the Council's work, ensuring residents of the city have confidence and trust in their elected members.

## 6. APPENDICES

- 6.1 There are none.